

**SIA "SIGULDAS SPORTA SERVISS"
FISCHER SKI CENTRE
INTERNAL PROCEDURE REGULATIONS**

1. INTRODUCTION

- 1.1. The present Regulations of the Sigulda Municipality Capital Company's SIA "Siguldas Sporta serviss" (Reg.No.40003411141) "Fischer Ski Centre" Skiing Trail, located at Puķu iela 4, Sigulda, LV-2150, (hereinafter - the Regulations) shall govern the use of the service building, the skiing trail and the adjacent territory (hereinafter - the Skiing Trail), as well as the rights and obligations of its users (including representatives of legal bodies and educational institutions, employees and school students, athletes, etc. hereinafter referred to as "Skiing Trail user") and the rights and obligations of any visitor (including spectators of competitions or classes, parents, guardians, representatives, authorised persons, etc.) (hereinafter referred to as "Skiing Trail visitor").
- 1.2. It is the responsibility of each Skiing Trail user and Skiing Trail visitor to carefully read these Regulations before visiting the Skiing Trail, taking part in classes or events. The Regulations are available to the public on the website www.siguldassports.lv, as well as at the Skiing Trail customer service officer and are also displayed in a visible place in the Skiing Trail area.
- 1.3. Failure to comply with the Regulations shall entitle the Skiing Trail staff or those responsible for events and activities to refuse admission to and/or expel users and visitors from the Skiing Trail, cancel tickets, cancel season passes, prohibit use of the Skiing Trail and/or call the national or local police.
- 1.4. Organisers of sporting and cultural events and/or tenants of the Skiing Trail may impose their own rules and requirements which, in addition to these Regulations, shall be complied with by Skiing Trail users and Skiing Trail visitors. In the event of any inconsistency between the Regulations, these Regulations shall be deemed to prevail.
- 1.5. These Regulations are for the safety and order of the Skiing Trail users and Skiing Trail visitors and for the successful operation of the Skiing Trail. The Fischer Ski Centre grants permission to users and visitors to use the Skiing Trail only in accordance with these Regulations.

2. RIGHTS TO USE AND VISIT THE SKIING TRAIL

- 2.1. These Regulations shall govern the legal relationship between the Skiing Trail user and the Fischer Ski Centre (hereinafter referred to as the "Owner"). Purchase of the Service (confirmed by a receipt, ticket, season pass, contract, gift card, internet order or any other legally obtained permission or approval from the Owner to use the Skiing Trail) shall constitute proof that the Skiing Trail user has read and agrees to comply with these Regulations.
- 2.2. The obligations and rights set out in the Regulations shall be binding upon and shall apply to any Skiing Trail User who is in actual use of or on the Trail without a ticket or before the purchase of a ticket or after the expiry of a ticket. If a person uses or is present on the Skiing Trail, that person shall be deemed to have accepted these Regulations, to be bound by them and to have undertaken to comply with them.
- 2.3. A Skiing Trail user has the right to purchase a day ticket, a season pass, a gift card or to enter into a contract for the use of the Skiing Trail.
- 2.4. Any natural person has the right to use, visit and stay on the Skiing Trail. A legal body shall have the right to use the Skiing Trail subject to the approval of the Owner and the price list of the Skiing Trail if a cooperation agreement has been signed or an invoice has been issued specifying the time and scope of use of the Skiing Trail.
- 2.5. From the moment a natural person has purchased a ticket or has other legal grounds for using the Skiing Trail (e.g., a contractual or legal basis), they shall be deemed to be a Skiing Trail user within

the meaning of these Regulations and shall be bound by these Regulations and the obligations arising therefrom.

- 2.6. A Skiing Trail user's right to use the Skiing Trail shall terminate if the time (date) specified in the ticket, season pass, or contract expires or if the person's ticket or season pass is cancelled due to non-compliance with these Regulations.
- 2.7. Minors under the age of 12 (twelve) years (inclusive) may use the Skiing Trail only under the direct supervision of an adult. The adult assumes full responsibility for observing these Regulations and for bringing them to the attention of the child, the child's health condition and their behaviour while using and visiting the Skiing Trail. The adult must be at least 18 (eighteen) years of age and have the authority of the child's parent or guardian.
- 2.8. Persons with mental disabilities may only visit the Skiing Trail accompanied by an adult who is responsible for the person's health and safety and who has brought these Regulations to the person's attention and ensured that they are complied with.

3. THE FOLLOWING SHALL BE FORBIDDEN ON THE SKIING TRAIL AND WITHIN THE SKIING TRAIL TERRITORY

- 3.1. Forbidden to damage or move information signs or other objects of public use on the Skiing Trail and within the Skiing Trail territory.
- 3.2. Forbidden to damage or tamper with the equipment, gear, inventory, use it for any purpose other than its intended purpose and to place any structures on the Skiing Trail and within the Skiing Trail territory, without prior approval of the Owner.
- 3.3. Forbidden to use the buildings, their elements, equipment, gear, and their elements on the Skiing Trail and within the Skiing Trail territory not in accordance with their intended use and load-bearing capacity (including hanging on basketball baskets, soccer goals).
- 3.4. Forbidden to use sledges, scooters, baby strollers, etc. on the Skiing Trail and within the Skiing Trail territory, or any other type of mechanical or electronic means of mobility on sports facilities not intended for this purpose (pitches, runways, premises), except when necessary for the management of the Skiing Trail or during an event agreed with the Owner.
- 3.5. No dogs or other animals, whether or not they are on a leash or muzzled, shall be allowed on the Skiing Trail or within the Skiing Trail territory, except for activities specifically organised to involve the participation of animals.
- 3.6. No use of equipment other than that specified in the Regulations and the Skiing Trail Price List is permitted on the Skiing Trail or within the Skiing Trail territory, except when agreed with the Owner.
- 3.7. Forbidden to bring, use or be under the influence of alcohol, drugs, or other intoxicating substances on the Skiing Trail or within the Skiing Trail territory. The above shall not apply to the sale of alcoholic beverages at public events, but the persons in charge of the event, the Skiing Trail personnel, event organisers or security officers shall have the right to expel intoxicated persons who are behaving or appearing in an inappropriate manner.
- 3.8. No use of glass packaged drinks is permitted on the Skiing Trail or within the Skiing Trail territory.
- 3.9. No smoking, including electronic cigarettes, is permitted on the Skiing Trail or within the Skiing Trail territory.
- 3.10. Forbidden to conduct commercial activities and/or display advertising materials on the Skiing Trail or within the Skiing Trail territory without prior agreement with the Owner.
- 3.11. Forbidden to walk on the Skiing Trail or within the Skiing Trail territory, except to cross the Skiing Trail in order to inspect the general condition of the Skiing Trail surface and the user flow. A Skiing Trail user and Skiing Trail visitor must move along the edge of the Trail and must not remain on the Skiing Trail while inspecting the general condition of the Skiing Trail surface and the flow of Skiing Trail users. When walking in the Skiing Trail area, the Skiing Trail user and the Skiing Trail visitor are responsible for their own safety and the safety of other Skiing Trail users and Skiing Trail visitors.
- 3.12. Forbidden to stand, sit or lie on the Skiing Trail unnecessarily.

4. OBLIGATIONS OF SKIING TRAIL USERS AND SKIING TRAIL VISITORS

- 4.1. Skiing Trail user and Skiing Trail visitor shall comply with these Regulations, warning signs,

pictograms and instructions on the Skiing Trail that relate to the Skiing Trail, its use, and the equipment. Skiing Trail user and Skiing Trail visitor shall also comply with the requests or instructions of Skiing Trail personnel dressed in appropriate uniform (hereinafter referred to as "Skiing Trail personnel") regarding the Skiing Trail, its use, and the equipment.

- 4.2. Skiing Trail user and Skiing Trail visitor shall be obliged to use only that part of the Skiing Trail which is duly demarcated or fenced off and intended for the relevant sport activity.
- 4.3. Skiing Trail user and Skiing Trail visitor shall comply with the general standards of behaviour and conduct, as well as take care of the cleanliness and the orderliness of the Skiing Trail.
- 4.4. In cases where the Skiing Trail is subject to organised, coordinated events which restrict the daily conditions of use of the Skiing Trail, it is the responsibility of the Skiing Trail user and Skiing Trail visitor to comply with the previously mentioned restrictions and additional regulations of use set up on the Skiing Trail.
- 4.5. In cases where the Skiing Trail user and Skiing Trail visitor is required to move on foot in the Trail area to pick up a fallen piece of equipment (e.g. a ski or wheel that has slipped on the Trail as a result of a fall) or in other exceptional cases, the Skiing Trail user and Skiing Trail visitor shall do so without disturbing other Skiing Trail users and Skiing Trail visitors as far as possible or shall seek the assistance of the Skiing Trail personnel.
- 4.6. Skiing Trail user and Skiing Trail visitor wishing to start moving (skiing, riding) shall pay attention to the Trail to make sure that by starting to ride they do not endanger themselves and other Skiing Trail users and Skiing Trail visitors.
- 4.7. During the winter season, the quality of the snow on the Skiing Trail is monitored, however, a change in the quality of the snow on all sections of the Skiing Trail may not always be detected promptly. Therefore, before each skiing, the Skiing Trail user shall be obliged to assess the quality and condition of the snow surface of a particular section of the Trail, as well as the presence of other persons in the Trail area, in order to be able to ski safely, appropriate to the Skiing Trail user's skills. Skiing may only commence after the Skiing Trail user has ascertained that the Skiing Trail is safe for skiing.
- 4.8. In case of any inadequacy of the Skiing Trail snow covering (in winter) or other conditions (outside the winter season) which may endanger the Skiing Trail users, Skiing Trail visitors - the Skiing Trail user, Skiing Trail visitor shall immediately inform the Skiing Trail personnel thereof.
- 4.9. A Skiing Trail user may outflank another Skiing Trail user on either the right- or left-hand side provided that the Skiing Trail user being overtaken is left with a sufficient area of the Skiing Trail to manoeuvre.
- 4.10. Skiing Trail user shall comply with the defined direction of movement, keep a distance from persons in front and avoid collision with persons in front. Skiing Trail user is responsible for any collision with a person in front and the consequences of such collision.
- 4.11. In areas of the Skiing Trail that are not visibly navigable, the Skiing Trail user, the Skiing Trail visitor is allowed to move at such a speed to avoid a collision, regardless of the situation.
- 4.12. Notify the Skiing Trail personnel of any damage to the equipment on the Skiing Trail. Please inform the Skiing Trail customer service officer during the opening hours; outside the opening hours please call +37129484815.
- 4.13. Skiing Trail user, Skiing Trail visitor shall immediately report any accident on the Skiing Trail personnel (during the Skiing Trail opening hours please inform the Skiing Trail customer service officer, outside the Skiing Trail opening hours please call +37129484815. If necessary, call the emergency medical service at 113. The Skiing Trail personnel, having received such information, will arrange first aid and, if necessary (if not already done), call the emergency medical service.

5. RESPONSIBILITY OF SKIING TRAIL USERS AND SKIING TRAIL VISITORS

- 5.1. It is the responsibility of the Skiing Trail user and Skiing Trail visitor to read and comply with these Regulations, as well as to take care of their own health, physical fitness, and skills.
- 5.2. It is the responsibility of the Skiing Trail user and Skiing Trail visitor to exercise reasonable care not to exceed their own sporting ability and manoeuvres, and not to endanger other Skiing Trail users and Skiing Trail visitors. The Skiing Trail user and Skiing Trail visitor of legal age shall be responsible for their own health and life when choosing their racing speed and manoeuvres.
- 5.3. The parents or guardians of minors shall be responsible for bringing minors into compliance with

these Regulations, as well as for the behaviour, safety, and health of minors on the Skiing Trail, in accordance with the procedure established by law.

- 5.4. Coaches, teachers, tutors, as well as other persons accompanying and supervising minors shall be responsible for the safety, health, and actions of minors on the Skiing Trail during sports classes or other events conducted or organised by schools, kindergartens, sports schools, associations, etc. in the territory of the Skiing Trail. Person(s) in charge shall inform the students of these Regulations prior to the start of the lesson or event and shall ensure that they are complied with on the Skiing Trail during the lesson or event.
- 5.5. Skiing Trail user and Skiing Trail visitor are responsible for damages and losses caused by their actions.
- 5.6. In case of loss of a ticket or season pass, the Skiing Trail user must notify the Skiing Trail personnel.
- 5.7. Skiing Trail user has no right to demand a refund of the ticket or season pass if they are no longer satisfied with the condition of the snow surface or the weather conditions.
- 5.8. The Skiing Trail personnel shall have the right to deny a person the use of the Skiing Trail if the person does not have a ticket, season pass or it has expired, including in the case of cancellation of a ticket, season pass.
- 5.9. Skiing Trail user and Skiing Trail visitor are personally responsible for their belongings, the Skiing Trail Owner is not responsible for material valuables left in the changing rooms or elsewhere on the Skiing Trail and for vehicles left in parking lots.

6. RESPONSIBILITY OF THE OWNER

- 6.1. The Skiing Trail Owner shall ensure safe delivery of services in accordance with the legislation of the Republic of Latvia and the guidelines of the Consumer Rights Protection Centre on the safety of skiing trails.
- 6.2. The Skiing Trail Owner shall not be liable for any damage or loss caused by the Skiing Trail user or Skiing Trail visitor violating these Regulations, instructions of the Skiing Trail personnel or persons responsible for the Skiing Trail activities, posted warning signs, notices or if the Skiing Trail user or Skiing Trail visitor causes damage to their health, puts their health and life or that of other Skiing Trail users or Skiing Trail visitors at risk, causes material damage or moral damage to a third party.
- 6.3. The Skiing Trail Owner shall not be liable for any damage to equipment, vehicles, other personal belongings, or theft that occurs on the Skiing Trail or its territory.

7. EQUIPMENT AND RENTAL

- 7.1. These Regulations entitle the Skiing Trail user to use the Skiing Trail with the equipment intended for it - cross-country skis on the ski trail, tubes on the small hill, roller skis, roller skates, wheels, and other sports equipment according to the specifics of the Skiing Trail (hereinafter referred to as "Equipment").
- 7.2. Only Equipment in proper working condition may be used on the Skiing Trail, so that there is no risk of injury to the Skiing Trail user or other Skiing Trail users as a result of its damage. The Skiing Trail user shall make sure that their Equipment is in proper condition before entering the Skiing Trail. If a Skiing Trail user is in doubt or has no information about the technical condition of their Equipment, they should seek advice from the specialists or coaches at the Skiing Equipment Rental Point.
- 7.3. These Regulations apply to all Skiing Trail users regardless of whether they use their own Equipment or rent it from the Owner or a third party.
- 7.4. Upon receiving the rental Equipment from the Owner for a certain period of time, the person (hereinafter also referred to as the "Renter") shall present an identity document (passport, ID card, Sigulda Municipality ID card, student ID, driving licence), pay the rental fee to the Owner according to the official price list of the Skiing Trail and sign a rental agreement confirming the Renter's right to use the received Equipment.
- 7.5. The Renter undertakes to use the Equipment rented from the Owner only for its intended purpose on the Skiing Trail.
- 7.6. The Renter undertakes to use the Equipment carefully and considerately, only allowing for its natural wear and tear.
- 7.7. The Renter shall ensure the safekeeping of the Equipment and shall take all necessary measures to

- prevent the loss or theft of the Equipment.
- 7.8. The Renter is forbidden to transfer the Equipment to third parties, except if the Equipment is rented for the needs of a minor. In such case, the Renter shall be liable for any damage, including loss and/or moral damage, caused to the Renter or third parties as a result of the minor's actions.
- 7.9. The Renter has the right to return the Equipment to the Owner before the end of the rental period. In this case, the Renter shall not be entitled to a proportionate reduction of the rental fee.
- 7.10. In case the Renter does not return the Equipment within the rental period, the Renter shall pay the rental fee for the additional period of use of the Equipment.
- 7.11. If upon return of the Equipment to the Owner, damage or defects are found, the Renter shall pay for the damage in full amount according to the Owner's assessment. In case of dispute, the extent of the damage shall be determined in accordance with the findings of the manufacturer or distributor.
- 7.12. The Renter shall not be entitled to bring any property or other claims against the Owner if, during the use of the Equipment, the Renter has caused property and/or moral damage to themselves or third parties by their actions.
- 7.13. The Renter shall be fully responsible for their own health and life when using the Equipment.

8. PROCESSING OF PERSONAL DATA

- 8.1. By these Regulations, the Skiing Trail user, Skiing Trail visitor consents to the Owner or its authorised third party processing their personal data for the purpose of ensuring compliance with the Regulations, including the provision of a secure service. The legal basis for the processing of personal data is Article 6(1)(a) and (b) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation).
- 8.2. To ensure the security and safety of the Owner and the Skiing Trail visitors and Skiing Trail users, the Owner shall conduct video surveillance for the purpose of prevention and detection of crime and protection of property. The legal basis for the processing of personal data is Article 6(1)(f) of Regulation (EU) 2016/679 of the European Parliament and of the Council of 27 April 2016 on the protection of natural persons with regard to the processing of personal data and on the free movement of such data and repealing Directive 95/46/EC (General Data Protection Regulation) – the legitimate interest of the Controller to ensure the security of its property and the safety of the Skiing Trail users, Skiing Trail visitors and Skiing Trail personnel.
- 8.3. For the purposes of personal data processing provided for in sub-paragraphs 8.1 and 8.2 of the Regulations, the data processing is conducted by the Data Controller – SIA "Siguldas Sporta serviss", reg. No 40003411141, legal address – Ata Kronvalda iela 7A, Sigulda, Siguldas novads, LV-2150.
- 8.4. Additional information on the processing of the aforementioned personal data can be obtained at https://www.siguldassports.lv/lv/privatuma_politika/ or by visiting SIA "Siguldas Sporta serviss" customer service points.

**Safety rules for the use of the services offered
in the "Fischer Ski Centre" service building.****1. LOCKERS**

- 1.1. Lockers for storing personal belongings are available for a fee in the lobby and changing rooms of the service building while you are on the cross-country Skiing Trail.
- 1.2. Please ask the service building's customer manager for a locker key.
- 1.3. After placing your belongings in the locker, you must lock the locker.
- 1.4. It is the customer's responsibility to ensure that all items belonging to them are removed from their locker.
- 1.5. Fischer Ski Centre does not bear full material responsibility for the material valuables left in the locker by the customer.
- 1.6. All clothes and other belongings found left in the service building or on the Skiing Trail will be kept for 1 month and their owner can contact the customer manager to collect them. After the 1-month period, all useful clothes and items will be donated to charity.
- 1.7. After using the lockers, the key must be returned to the service building's customer manager.
- 1.8. The locker must be left uncontaminated and unlocked after use.

2. CHANGING ROOM

- 2.1. Customers shall behave in such a way as not to disturb other visitors to the changing room.
- 2.2. When visiting the changing room, the customer must be respectful of property and report any damage noticed in the service building to the service building personnel.
- 2.3. It is NOT ALLOWED to consume or be under the influence of alcoholic beverages or drugs in the locker room.
- 2.4. Customers are allowed to stay in the changing rooms for 15 minutes before and 30 minutes after the activity session.

3. SHOWER

- 3.1. Personal hygiene must be observed.
- 3.2. Shaving is not allowed in the showers.
- 3.3. It is forbidden to wash street shoes or other accessories and gear in the showers.
- 3.4. Wear rubber slippers in wet areas. The floor is slippery.

4. SAUNA

- 4.1. Use of the sauna must be arranged in advance with personnel working in the service building.
- 4.2. Do not use the sauna after or while consuming alcoholic beverages or drugs.
- 4.3. Shower thoroughly with soap and rinse before and after using the sauna.
- 4.4. Do not use any cosmetic or scrubbing products in the sauna.
- 4.5. It is forbidden to touch heating elements in the sauna.
- 4.6. It is forbidden to use any electrical appliances in the sauna, including hair dryers.
- 4.7. Comply with personal hygiene standards and requirements before and after using the sauna.
- 4.8. Children are strictly forbidden to enter the sauna area without adult supervision.
- 4.9. Eating and drinking, as well as bringing glassware and other items into the sauna area is FORBIDDEN.

Sigulda Municipality Capital Company, SIA "Siguldas Sporta serviss" (Reg.No. 40003411141),
Sports base "Fischer Ski Centre", Address: Puķu iela 4, Sigulda, LV-2150, Latvia

Person responsible for the maintenance and management of the sports base: Director of the Sports base "Fischer Ski Centre" Vents Balodis (tel. +37129484815)

Emergency medical assistance tel.: 113

State Police tel.: 110

Sigulda Municipality Police tel.: +37126160288

Single emergency telephone number: 112

Please be responsible to yourself and others when playing sports and visiting our sports facilities!